

*my***Buy**

(MYB\_UM\_S004\_01)

# Rfx Guidance

Chugai Pharmaceutical Co., Ltd.  
Procurement Department

(ver1.0)

# 01

## Introduction

- RFx is a sourcing event where suppliers and prices are determined for products and services requested by the CHUGAI Sourcing Manager.

- The term, RFx, indicates any of the following:

## 1. Request for Information (RFI):

**A sourcing event where we ask suppliers to provide their information about products or services for requirements, including track records and whether there is room for consideration**

\*A request is made in the planning phase. The information provided for us is used as reference information for us to create specific requirements or as a pre-request for us to choose suppliers to whom RFP is requested.

## 2. Request for Proposal (RFP):

**A sourcing event where we ask suppliers to make a proposal for specific requirements or give us views on matters requested by us**

\*Generally, the RFP is a request for a quotation/proposal together with 3. RFQ described below.

## 3. Request for Quotation (RFQ):

**A sourcing event where we ask suppliers who meet the conditions to provide a quotation**

# INNOVATION BEYOND IMAGINATION

# myBuy Document Information

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