

*my***Buy**

(MYB_UM_S003_05)

Supplier User's Guide

myBuy GEP SMART Supplier Portal

Chugai Pharmaceutical Co., Ltd.
Procurement Department

(ver1.0)

05

If You Forget the Username or Password for GEP Business Network

myBuy Re-acquisition of Username and Password

- If you forget the username or password for the GEP Business Network, you can check or reset it from the registered email address.

Rechecking the username

1 Click **Forgot Username?**

2 Enter the registered **email**.

*The username will be sent to the email address.

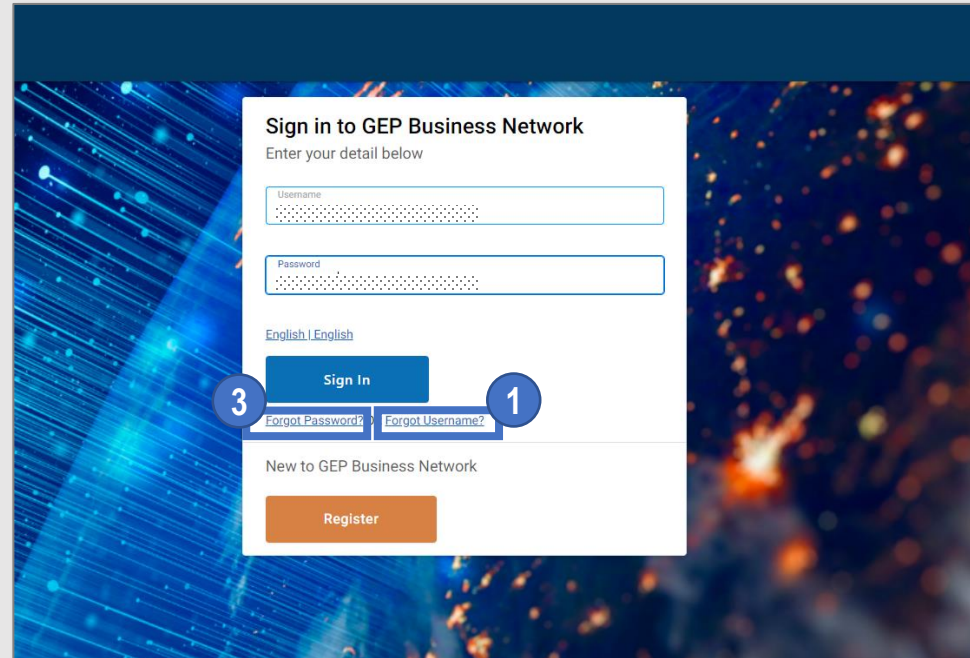
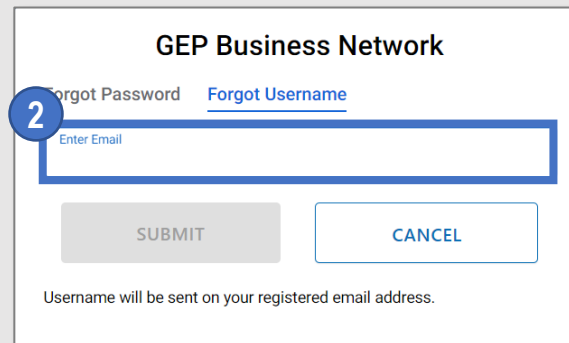
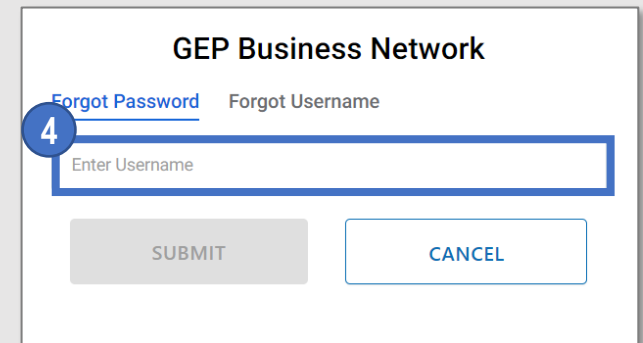
Resetting the password

3 Click **Forgot Password?**

4 Enter the **Username**.

*A link for resetting the password will be sent to the registered email address.

*If the email with the link does not reach you, please check the spam/junk folder to find the email from support@gep.com.

INNOVATION BEYOND IMAGINATION

myBuy Document Information

Basic information

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Signature of author

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