



## **Contact Information**

Chugai Pharmaceutical Co., Ltd. Procurement Department

(ver1.1)

# myBuy Contact details



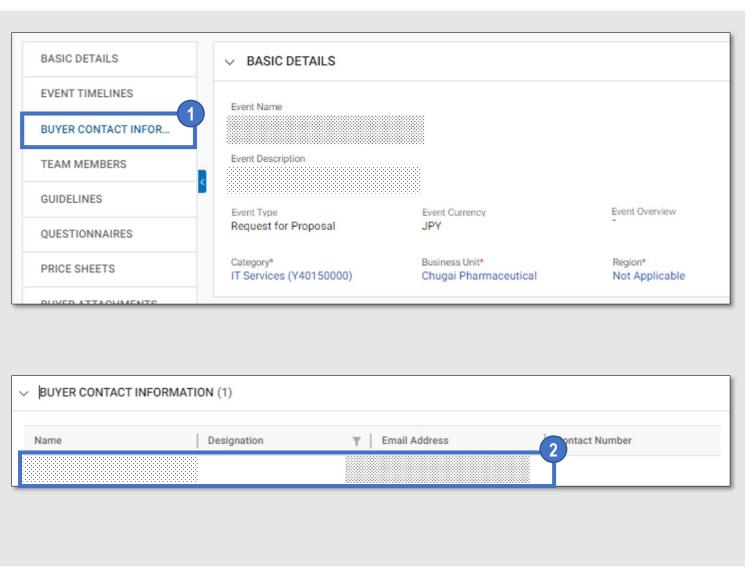
Category	#	Inquiries	Contacts
	1	<ul> <li>Inquiries about failures or problems with myBuy</li> <li>Unable to log in to myBuy</li> <li>The screen does not change to the next screen by pressing the button; etc.</li> </ul> Please try to clear the cache of your browser before contacting GEP.	GEP technical support support@gep.com
Inquiries about requests for quotation through myBuy	2	<ul> <li>Inquiries about the operation of myBuy</li> <li>Questions about how to register or how to add contact information</li> <li>Questions about how to fill the question form or price sheet of an RFx event; etc.</li> </ul>	myBuy Inquiry Forms
	3	<ul> <li>Inquiries about individual purchasing activities (RFx)</li> <li>Questions about requirements and conditions for purchasing</li> <li>Questions arising when making a quotation proposal; etc.</li> </ul>	CHUGAI sourcing manager *For instructions on how to find the contact information, see the following page.
Inquiries about ordering and invoice processing through ProcYON	4	<ul> <li>Inquiries about ordering and invoice processing (ProcYON)</li> <li>Questions about handling details or operation procedure for ordering through ProcYON; etc.</li> </ul>	Chugai Purchasing_In charge of ProcYON procyon@chugai-pharm.co.jp

# Reference: How to find the contact information of the person in charge of sourcing



You can find the CHUGAI sourcing manager on RFx.

- **Click BUYER CONTACT INFORMATION.**
- The screen shows the contact information of the person in charge of sourcing.



### INNOVATION BEYOND IMAGINATION

## myBuy Document Information



#### Basic information

System name	myBuy Upstream		
Document storage location	Electronically: 購買部 CoreRepository		
Document title	S-0. 各種お問合せ窓口のご案内		
Document management No.	MYB_UM_S001	Version No.	ver1.1
Related documents	-		

#### Signature of author

Person in charge	Department	Name	Date

#### Signature of reviewer

Person in charge	Department	Name	Date

#### Signature of approver

Person in charge	Department	Name	Date

#### Revision history

Version	Reason for revision	Date of creation/revision	Authored/revised by
1.0	初版	2023/10/30	
1.1	GEP問合せ時の留意事項を追加	2023/12/22	